School Fees 2021

Compulsory fees

Tuition NZD 14,000 per year

Administration fee NZD 800 (non-refundable)

Homestay Placement fee NZD 400 (non- refundable)

Homestay feeNZD 290 per week

Additional fees

Insurance NZD 500 per year (this can be arranged by students)

Other Fees

Pastoral care fee \* 600 per year

Uniform NZD 400 per year (approx.)

NCEA Exam fees \*\*NZD 375

\* This fee applies to students who have made their own homestay arrangements or to those who use school homestay without advisor/guardian/agent in Wellington)

\*\* This only applies to students of who take NCEA exams.

All fees are GST included and quoted in New Zealand dollars. GST is a New Zealand government tax.

Please note Homestay fees are not taxed.

St Catherine’s College reserves the right to amend our fees when necessary.

All fees (including homestay fees) must be paid in full in advance and annually.

Additional fees must be paid when applicable.

Administration fee covers sports, student ID, excursions, music lessons, lockers, textbooks, lockers, activities

organized by school, etc. Stationery not included.

Personal living expenses should be provided by parents/guardian/agent during the study periods. $40 per week is recommended.

Procedures for Enrolment

**APPLICATION**

Fill in the forms in the application pack and send them to the College. The forms which should be included in the pack: the Application Form, Tuition Agreement, Homestay Application Form or Indemnity Contract of Designated Caregiver Form and Handover of Care Form.

The copy of the student's current passport should be sent to the College along with the application forms.

**INSURANCE**

**Health and Travel Insurance is compulsory.** This can be arranged by student or by the College. Indicate your wish to book insurance, otherwise the insurance fee will be incurred by the College.

**PLACEMENT**

The College will send you an Offer of Place letter and Invoice of School Fees upon application accepted.

**FEE PAYMENT**

If you want to accept the offer, you must send your school fees to the College.

Please add an additional 20 NZD for the electronic transfer bank charge fee to our bank account:

ANZ

St Catherine's College

Kilbirnie Branch, 25 Bay Road

Kilbirnie, Wellington, New Zealand

Account No. 060 574 0110479 00

Please notify the College of when the transfer takes place so the money can be credited to the student’s account. Receipt and letter of offer will be sent to you for visa application.

**STUDENT VISA**

**To obtain your student’s visa you must have the following documents from the College:**

* An offer of placement
* A receipt for school fees
* A letter of guarantee of accommodation.

**To renew your student’s visa you must have:**

* All the above
* Excellent attendance rate

**In both cases, you must have:**

* Current passport
* Completed student visa application form

**GUARDIANSHIP/ADVISOR/AGENT**

 All students under the age of 18 must have a Wellington based guardian/advisor/agent. The parent may nominate a suitable person or ask the College to provide one (the pastoral care service fee will be incurred). Agent can act as a guardian.

**REFUND**

If you leave during the year, your fee will not be refunded unless there are very special family reasons. Any refund must be applied for by parents or guardians from their home country and will be paid directly to them in the currency of the country of origin. There are no refunds for the second half of the year. Please refer to our Refund Policy.

**Notification of Departure Date**

Intended dates of the student's departure of her home country is needed to purchase of insurance.

